

Suggestions for a Safe Trip

- 1) Maintain a high level of situational awareness. Situational awareness is the process of recognizing a threat at an early stage and taking measures to avoid it. Being observant of one's surroundings and identifying potential threats and dangerous situations is more of an attitude or mindset than it is a hard skill.
- 2) Watch local news broadcasts to stay informed.
- 3) Confine travel to main roads and tourist areas.
- 4) Do not travel anywhere other than destinations for business purposes.
- 5) Maintain a low profile. Dress casually and do not draw attention to yourself with jewelry or expensive clothes.
- 6) Avoid displaying large amounts of cash.
- 7) Provide an itinerary to someone who is not traveling with you and check in with that person on a regular basis.
- 9) Avoid handbags, fanny packs, and outside pockets that are easy targets for thieves. Inside pockets and a sturdy shoulder bag with a strap worn across your chest are somewhat safer. One of the safest places to carry valuables is in a pouch or money belt worn under your clothing.
- 10) To avoid problems when passing through customs, keep medicines in their original, labeled containers. Bring copies of your prescription and know the drug's generic names. If a medication is unusual or contains narcotics, carry a letter from your doctor attesting to your need to take the drug.
- 11) Pack an extra set of passport photos with a photocopy of your passport information page to make a replacement of your passport easier in the event it is lost.

MBUSI General Emergency Contact Information

www.mbusi.com/travel

Password: team

This website will display current travel warnings and advisories. You are encouraged to check this website while traveling abroad. Share the password with your family so that they may stay abreast of situations that could affect your travel schedule in the event of unexpected circumstances.

To contact All Seasons Travel assistance 24 hours a day, contact the following:

Travelers in U.S.

1-866-283-4758

Travelers in Germany

00 800 87854357

MBUSI ID Code:

P91

MERCEDES-BENZ U.S.
INTERNATIONAL, INC.

Traveler's Guide



Public Transportation

- 1) Public transportation in many countries is an effective means to travel. Common sense, awareness of your surroundings, and extra caution when traveling at night, are essential for a safe experience.
- 2) Beware of unmarked cabs.
- 3) Well organized, systematic robbery of passengers on trains along popular tourist routes can be a serious problem. It is more common at night and especially on overnight trains. If you see your way being blocked by a stranger and another person is very close to you from behind, move away. This can happen in the corridor of the train or on the platform or station.
- 4) Do not accept food or drink from strangers. - Criminals have been known to drug food or drink offered to passengers.
- 5) Take special precautions when traveling by train overnight.
- 6) Where possible, lock your compartment. If it cannot be locked securely, take turns sleeping in shifts with your traveling companions.
- 7) Do not be afraid to alert authorities if you feel threatened in any way. Extra police are often assigned to ride trains on routes where crime is a serious problem.
- 8) Only take taxis clearly identified with official markings. Be sure there is a functioning meter or agree on the price, in advance, with the cab driver.
- 9) The same type of criminal activity found on trains can be found on public buses on popular tourist routes. For example, tourists have been robbed while sleeping on buses or in bus stations.

Safety on the Street

- 1) Use the same common sense traveling overseas that you would at home. Be especially cautious in or avoid areas where you are likely to be victimized. These include crowded subways, train stations, elevators, tourist sites, market places, festivals, and marginal areas of cities.
- 2) Avoid public demonstrations.
- 3) Keep a low profile and avoid loud conversations or arguments. Do not discuss religion or politics. Do not discuss travel plans or other personal matters with strangers.
- 4) Try to seem purposeful when you move about. Even if you are lost, act as if you know where you are going. When possible, ask directions only from individuals in authority.
- 5) Eat, socialize, and travel with others known to you when possible. Avoid going alone to local bars and drinking establishments.

Handling Money Safely

- 1) To avoid carrying large amounts of cash, change your traveler's checks only as you need currency. Countersign travelers' checks only in front of the person who will cash them. Deal only with authorized agents when you exchange money, buy airline tickets, or purchase souvenirs. Do not change money on the black market.
- 2) Your passport, cash, and credit cards are most secure when locked in a hotel safe. When you have to carry them on your person, you may wish to conceal them in several places rather than putting them all in one wallet or pouch. Bring travelers checks and one or two major credit cards instead of cash.

New Guidelines For Travel

Travel limits have been implemented for countries where there is a security concern. The basics of these guidelines are as follows: 1) Countries of interest will be categorized by risk levels determined from several sources. 2) Countries of concern will be categorized as either ORANGE, or RED. 3) Guidelines will apply based on category.

RED

- ALL travel to area cancelled
- Management Team to develop plan for Team Members already in affected area
- President to approve any exceptions

ORANGE

- Vice-President approval required
- Two-person travel required
- Daily call to Assistant Manager
- Dusk curfew, unless escorted by local business contacts

YELLOW

- Travelers use caution and remain alert

GREEN and BLUE

- No Special Precautions